

**COUNTIES PROVIDING TECHNOLOGY
JOINT POWERS BOARD
Monday, April 22, 2024
10:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Joint Powers Board (JPB) was called to order at 10:00 a.m., Monday, April 22, 2024, by Chair Johnson. In attendance from member counties were:

Big Stone: Commissioner Klages
Cottonwood: Commissioner Holmen
Douglas: Commissioner Meyer
Grant: Commissioner Troy Johnson
Kandiyohi: Commissioner Imdieke
Lincoln: Absent
Lyon: Commissioner Andries
Mahnommen: Commissioner Ahmann
Marshall: Commissioner Bring
Meeker: Commissioner Paul Johnson
Nobles: Absent
Norman: Commissioner Lee
Pipestone: Commissioner Hollingsworth
Pope: Commissioner Lindor
Redwood: Commissioner Wakefield
Renville: Commissioner Kramer
Steele: Absent
Stevens: Commissioner Kopitzke
Swift: Commissioner Pederson
Todd: Commissioner Neumann
Traverse: Commissioner Olson
Wadena: Commissioner Weyer
Wilkin: Commissioner Larson
Yellow Medicine: Commissioner Antony

Others present: Gwen Gillespie, Preston Miller, Heidi Roiland and Erica Swenson.

Commissioner Kopitzke moved to approve the agenda, seconded by Commissioner Kramer, all members voted aye, motion carried.

Commissioner Larson moved to approve minutes of the March 25, 2024 Board meeting, seconded by Commissioner Lee, all members voted aye, motion carried.

Erica Swenson presented the Financial Reports and warrant registers for review. Commissioner Holmen moved to approve the March financial reports as presented, seconded by Commissioner T. Johnson, all members voted aye, motion carried. Commissioner Bring moved to approve the Warrant Registers for March 22, 2024 and April 4, 2024, seconded by Commissioner Antony, all members voted aye, motion carried.

Commissioner Pederson noted that former employee Val VanderWeyst has been doing some work for CPT and stated he is grateful she is able to utilize her many years of experience in training the new tax support staff.

An update was given on fiscal host duties and by the building committee.

Commissioner Antony presented the proposed changes to the CPT Bylaws, discussion followed with no changes to the proposed verbiage. The first reading of proposed bylaw changes of the Counties Providing Technology Bylaws was completed. Chair Johnson thanked members of the committee for their hard work on this. The second reading of the changes to the CPT Bylaws will take place at the May meeting of the CPT Board of Commissioners.

Commissioner Lindor presented the Personnel Committee update of which there was no meeting held in April. Erica Swenson presented a proposed verbiage change to the comp time policy within the CPT Personnel Policy. Commissioner Ahmann moved to update the Personnel Policy as proposed, seconded by Commissioner Hollingsworth, all members voted aye, motion carried.

Gwen Gillespie presented the Software Committee update. The next meeting of the software committee will be held in May.

In other business, Commissioner Kopitzke thanked Brian Valek for his years of service to Counties Providing Technology. Brian has semi-retired under the PERA Pro program.

Hearing no further business, Chair Paul Johnson called for adjournment at 10:47 a.m.

Chair – Paul Johnson

Clerk – Mike Koehler