
**JOINT POWERS BOARD
COUNTIES PROVIDING TECHNOLOGY**

**Monday, July 22 2024
Old No. 1 Southside, Morris
10:00 a.m.**

AGENDA

10:00 am Convene

- Pledge
- Roll Call
- Additions to Agenda
- Approve Agenda
- Approve Minutes of 6-24-2024 CPT Executive Board Meeting

10:10 am Financial Reporting – Mike Koehler

- Review of Revenue and Expenditures
- Warrants for Review and Approval
- Monthly Deposit Report

10:30 am Executive Director/Committee, Update and Recommendation Items

- Fiscal Host
- County pay back
- Building committee
 - Roof – signed contract
 - Report on building space utilization

10:40 am Personnel Update/Personnel Committee

- Staffing
- COLA

10:50 am Software Committee Update – Gwen Gillespie

- Tax Rewrite update
- Daily happenings
- IBM Server Purchase

11:05 am Other Business –

11:10 am Upcoming Meetings

- Executive Committee August 26, 2024 at 9:00 am at CPT Office and via Zoom
- Executive Committee September 16, 2024 at 9:00 am at CPT Office and via Zoom
- JPB Meeting, September 23, 2024 at 10:0 am; Old No. 1 Southside, Morris

Zoom Attendance

Note: *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

11:15 am Adjourn

Commissioner Virtual Attendance Locations:

Commissioner Demuth: Nobles County Courthouse, Board of Commissioners Room, 315
10th St., Worthington, MN,

Commissioner Hollingsworth: Pipestone County Courthouse, Commissioners Room, 416
Hiawatha Ave. SE, Pipestone, MN 56164

**COUNTIES PROVIDING TECHNOLOGY
EXECUTIVE BOARD
Monday, June 24, 2024
9:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Executive Board was called to order at 9:00 a.m., Monday, June 24, 2024, by Chair Paul Johnson. Members present were: Mahnomen: Karen Ahmann (virtual), Pipestone: Commissioner Hollingsworth (virtual), Renville: Commissioner Kramer (virtual), Wilkin: Commissioner Larson (virtual), Yellow Medicine: Commissioner Antony (virtual).

Others present: Gwen Gillespie (virtual), Vicki Knobloch Kletscher, Redwood County Administrator (virtual), Mike Koehler (virtual), Bob Kopitzke, Stevens County Commissioner (virtual), Heidi Roiland (virtual), and Erica Swenson (virtual).

Commissioner Antony moved to approve the agenda as presented, seconded by Commissioner Ahmann. A roll call was taken, all members voted aye, motion carried.

Commissioner Kramer moved to approve minutes from the May 20, 2024 meeting, with the following correction: These changes to the By-laws take effect immediately except for the verbiage change in the executive committee paragraph, which will take effect January 1, 2025, seconded by Commissioner Larson. A roll call was taken, all members voted aye, motion carried.

A representative from West Central Roofing joined the meeting virtually to present and answer questions on the roofing bid provided to CPT. West Central Roofing representative left the meeting

A representative from Buttweiler's Do-All Inc. joined the meeting virtually to present and answer questions on the roofing bid provided to CPT. Buttweiler's representative left the meeting.

Pope County Commissioner Larry Lindor joined the meeting (virtual).

Commissioner Kopitzke, representing the building committee, stated it is the recommendation of the CPT Building Committee to award the roofing job to Buttweiler's Do-All.

Commissioner Kramer moved to accept the bid from Buttweiler's Do-All, Inc. with the addition of the 20 year warranty verbiage and a statement to include a completion date by October 30, 2024, seconded by Commissioner Antony. A roll call was taken, all members voted aye, motion carried. The bid is awarded to Buttweiler's based on the insulation thickness, mil thickness, color and overall higher quality end product.

Attorney Jordan Soderlind joined the meeting virtually to discuss the Apryse Software licensing situation. Commissioner Antony moved to give Mr. Soderlind the authority to negotiate a settlement for CPT with Apryse, up to \$5000, seconded by Commissioner Larson. A roll call was taken, all members voted aye, motion carried. Mr. Soderlind exited the meeting.

Mike Koehler presented the Financial Reports and Warrant Registers. Commissioner Larson moved to approve the May 2024 Financial Reports and the warrant registers from April 25, May 16, May 23, May 30 and June 6, seconded by Commissioner Lindor. A roll call was taken, all members voted aye, motion carried. The monthly deposit report was presented.

Mike Koehler and Gwen Gillespie presented a software proposal, CPT E-Planning and Zoning. Commissioner Lindor moved to give approval for development staff to work on this software as a pilot for one of our owning

counties, with the potential to expand to other counties, seconded by Commissioner Hollingsworth. A roll call was taken, all members voted aye, motion carried.

Committee Chair Lindor along with Erica Swenson presented the personnel committee update. No meeting was held in June.

A Software committee update was presented by Gwen Gillespie. No meeting was held in June. A written recap was provided.

In other business, discussion was held regarding a possible building remodel.

Commissioner Kramer, representative of the Budget Committee, provided the recommendation of the committee to the Executive Board. Commissioner Kramer moved for the Executive Committee to recommend to the full board, at the July meeting, a payback to owning counties in the amount of \$1,080,000 (\$45,000 per County), funds to be disbursed in fourth quarter 2024, seconded by Commissioner Antony. A roll call was taken, all members voted aye, motion carried.

The next meeting of the Executive Committee will be held on Monday, July 15, 2024 at 9:00 a.m. The next meeting of the full Board will be Monday, July 22, 2024 at 10:00 a.m. Meeting adjourned at 10:25 a.m.

Chair – Paul Johnson

Clerk – Mike Koehler

**** Counties Providing Technology ****



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2024

66 FUND

Counties Providing Technology

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
3 DEPT Counties Providing Technology					
----- REVENUES -----					
66-003-000-0000-5501	Charges For Services-MN	522,258.00-	1,043,663.00-	2,119,752.00-	49
66-003-000-0000-5502	Hosting Fees - MN	54,981.00-	111,199.00-	246,096.00-	45
66-003-000-0000-5512	Charges For Services - ND	60,268.00-	115,393.00-	205,296.00-	56
66-003-000-0000-5513	Hosting Fees - ND	12,367.00-	24,734.00-	43,356.00-	57
66-003-000-0000-5701	Investment/Interest Earnings	24,742.19-	46,839.33-	50,000.00-	94
66-003-000-0000-5702	Unrealized Gain/Loss Investments	0.00	1,092.53	0.00	0
66-003-000-0000-5802	Misc. Revenue	36,740.00-	48,090.00-	120,000.00-	40
66-003-000-0000-5992	Dental/Disability Insurance	30,369.77-	61,579.60-	165,000.00-	37
----- EXPENDITURES -----					
66-003-000-0000-6101	Regular Salaries	392,941.87	728,427.68	1,525,218.00	48
66-003-000-0000-6102	Part Time Wages	0.00	933.37	0.00	0
66-003-000-0000-6106	Per Diem	7,973.36	11,173.36	28,800.00	39
66-003-000-0000-6110	CPT Contribution	50,350.00	97,375.00	205,200.00	47
66-003-000-0000-6160	Employer PERA	28,725.17	52,226.03	114,391.00	46
66-003-000-0000-6170	Employer FICA	24,613.24	44,589.01	94,564.00	47
66-003-000-0000-6180	Employer Medicare	5,756.26	10,427.92	22,116.00	47
66-003-000-0000-6190	Workman's Comp Insurance	1,290.00	1,573.00	2,000.00	79
66-003-000-0000-6210	Telephone	4,060.00	10,060.00	26,000.00	39
66-003-000-0000-6215	Postage	271.20	462.29	1,000.00	46
66-003-000-0000-6244	Printing/Publishing & Advertising	0.00	2,113.00	5,000.00	42
66-003-000-0000-6245	Dues, Subscriptions and Books	79.98	268.16	4,000.00	7
66-003-000-0000-6251	Utilities	2,633.64	6,139.79	24,000.00	26
66-003-000-0000-6261	Professional Fees for Services	79,082.04	136,111.34	180,000.00	76
66-003-000-0000-6271	Professional Cleaning	1,840.00	3,680.00	10,600.00	35
66-003-000-0000-6331	Training/Registration	4,842.47	8,626.62	17,000.00	51
66-003-000-0000-6337	Lodging/Meals	1,759.56	5,870.19	8,000.00	73
66-003-000-0000-6338	Mileage	5,937.84	8,542.80	28,000.00	31
66-003-000-0000-6401	Office Supplies	2,121.78	4,272.83	7,000.00	61
66-003-000-0000-6402	Software/Licenses	16,262.03	58,574.73	95,000.00	62
66-003-000-0000-6481	Small Equipment	310.85	2,032.97	20,000.00	10
66-003-000-0000-6482	Electronic Supplies	303.89	303.89	6,000.00	5
66-003-000-0000-6606	Building Improvements	0.00	90.00	53,000.00	0
66-003-000-0000-6609	Large Equipment - Furniture	0.00	0.00	230,000.00	0
66-003-000-0000-6815	Misc Expense	59.93	200.93	1,000.00	20

**** Counties Providing Technology ****



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2024

66 FUND

Counties Providing Technology

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>50% % of BDG</u>
66-003-000-0000-6817	Refunds of Capital Contribution	0.00	8,506.02	0.00	0
66-003-000-0000-6871	Insurance	31,059.79	77,070.90	190,000.00	41
3 DEPT	Totals Counties Providing Technology	741,725.96-	1,450,405.40-	2,949,500.00-	49
	Revenue	741,725.96-	1,450,405.40-	2,949,500.00-	49
	Expend.	662,274.90	1,279,651.83	2,897,889.00	44
	Net	79,451.06-	170,753.57-	51,611.00-	331
66 FUND	Totals Counties Providing Technology	741,725.96-	1,450,405.40-	2,949,500.00-	49
	Revenue	741,725.96-	1,450,405.40-	2,949,500.00-	49
	Expend.	662,274.90	1,279,651.83	2,897,889.00	44
	Net	79,451.06-	170,753.57-	51,611.00-	331
FINAL TOTALS	35 Accounts	741,725.96-	1,450,405.40-	2,949,500.00-	49
	Revenue	741,725.96-	1,450,405.40-	2,949,500.00-	49
	Expend.	662,274.90	1,279,651.83	2,897,889.00	44
	Net	79,451.06-	170,753.57-	51,611.00-	331

**** Counties Providing Technology ****



midstate
7/12/24 8:12AM

TREASURER'S CASH TRIAL BALANCE

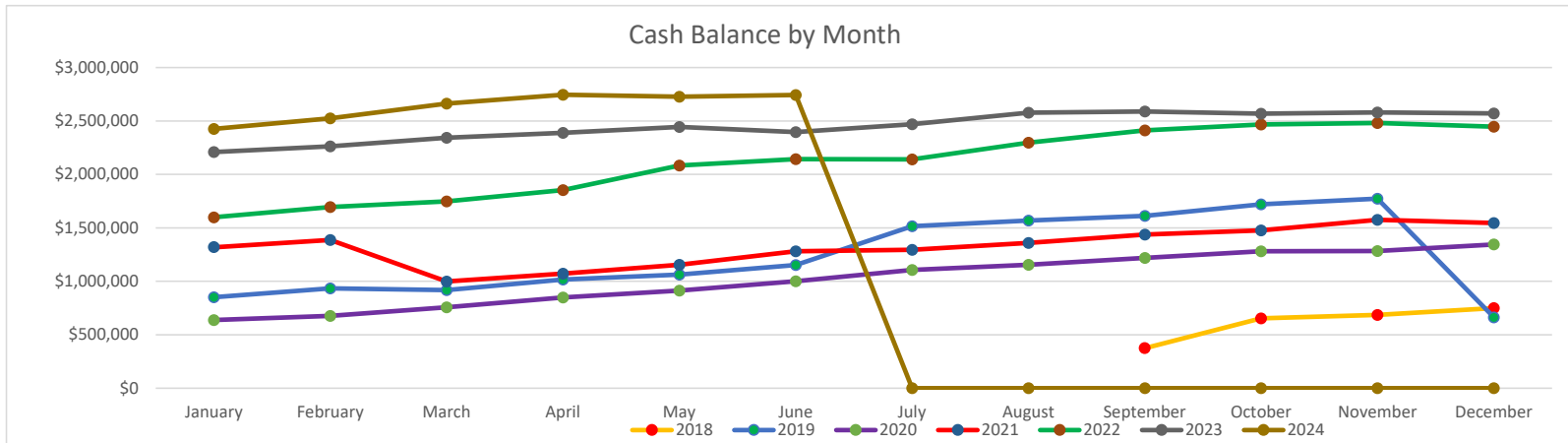
As of 06/2024

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
66 Counties Providing Technology	2,571,749.99			
Receipts		223,179.66	1,456,664.93	
Disbursements		59,661.94-	350,739.82-	
Payroll		147,684.14-	933,979.01-	
Journal Entries		0.00	1,092.53-	
Fund Total		15,833.58	170,853.57	2,742,603.56
All Funds	2,571,749.99			
Receipts		223,179.66	1,456,664.93	
Disbursements		59,661.94-	350,739.82-	
Payroll		147,684.14-	933,979.01-	
Journal Entries		0.00	1,092.53-	
Total		15,833.58	170,853.57	2,742,603.56

Cash Balance by Month

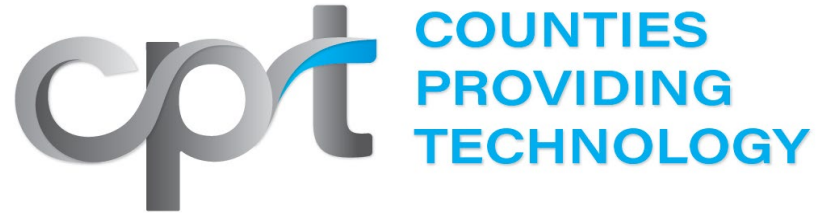


	January	February	March	April	May	June	July	August	September	October	November	December
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,025,000	\$374,057	\$677,739	\$718,504	\$774,027
2019	\$851,184	\$934,474	\$918,351	\$1,016,080	\$1,062,916	\$1,151,725	\$1,515,305	\$1,569,522	\$1,613,211	\$1,720,464	\$1,773,396	\$663,830
2020	\$638,056	\$675,823	\$756,804	\$849,950	\$912,844	\$1,000,367	\$1,107,435	\$1,154,585	\$1,220,272	\$1,280,377	\$1,283,826	\$1,344,687
2021	\$1,318,549	\$1,387,126	\$998,896	\$1,071,476	\$1,155,464	\$1,281,522	\$1,295,276	\$1,359,485	\$1,437,156	\$1,477,794	\$1,575,415	\$1,545,377
2022	\$1,599,495	\$1,694,391	\$1,747,236	\$1,853,557	\$2,083,791	\$2,142,709	\$2,141,455	\$2,297,151	\$2,412,030	\$2,467,037	\$2,481,305	\$2,447,034
2023	\$2,209,404	\$2,262,540	\$2,343,182	\$2,388,733	\$2,444,289	\$2,395,367	\$2,469,834	\$2,578,157	\$2,588,856	\$2,568,565	\$2,579,790	\$2,571,150
2024	\$2,425,310	\$2,524,887	\$2,663,053	\$2,745,738	\$2,726,770	\$2,742,604						

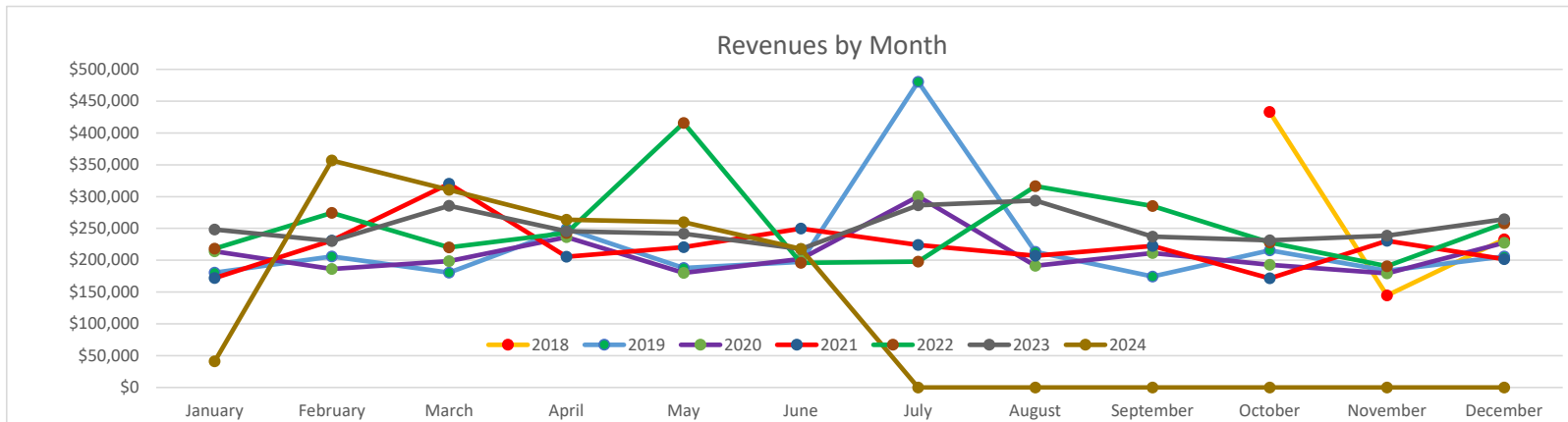


Capital contributions were received in August 2018 for \$4,025,000 from the 23 counties in CPT; \$175,000 from each county.
 Cost to purchase CPUI in September 2018 (including purchase, non-compete, equipment purchase and prepaid expenses) was \$3,650,879.
 Return of capital contributions were paid in December 2019 totaling \$1,150,000 to the 23 owning counties (\$50,000 to each county) and were paid in March 2021 totaling \$575,000 (\$25,000 to each county).
 Capital contribution received in May 2022 for \$170,000 from Pope County for membership into the JPA.

Revenues by Month

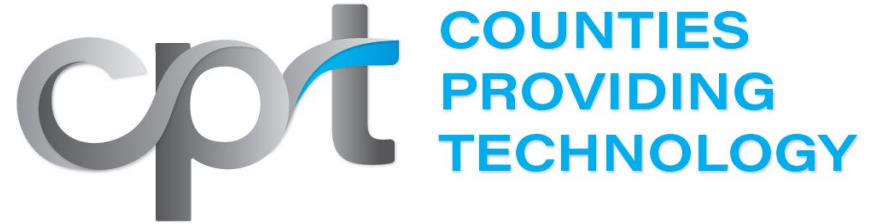


	January	February	March	April	May	June	July	August	September	October	November	December
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$433,009	\$144,670	\$232,832
2019	\$180,452	\$205,936	\$180,519	\$249,364	\$187,819	\$197,391	\$480,538	\$213,138	\$174,468	\$215,424	\$183,660	\$206,027
2020	\$213,990	\$186,378	\$198,543	\$236,352	\$180,238	\$201,993	\$300,289	\$191,366	\$211,176	\$192,820	\$179,376	\$227,605
2021	\$172,059	\$230,798	\$320,153	\$205,380	\$220,382	\$249,773	\$223,930	\$207,136	\$222,391	\$171,471	\$230,671	\$201,692
2022	\$218,144	\$274,338	\$220,117	\$243,000	\$415,890	\$195,980	\$197,754	\$316,463	\$285,332	\$227,919	\$190,688	\$257,744
2023	\$248,401	\$229,978	\$285,653	\$245,596	\$241,849	\$217,582	\$286,393	\$293,875	\$237,134	\$231,503	\$238,688	\$264,502
2024	\$41,301	\$356,744	\$310,634	\$263,745	\$259,968	\$218,013						

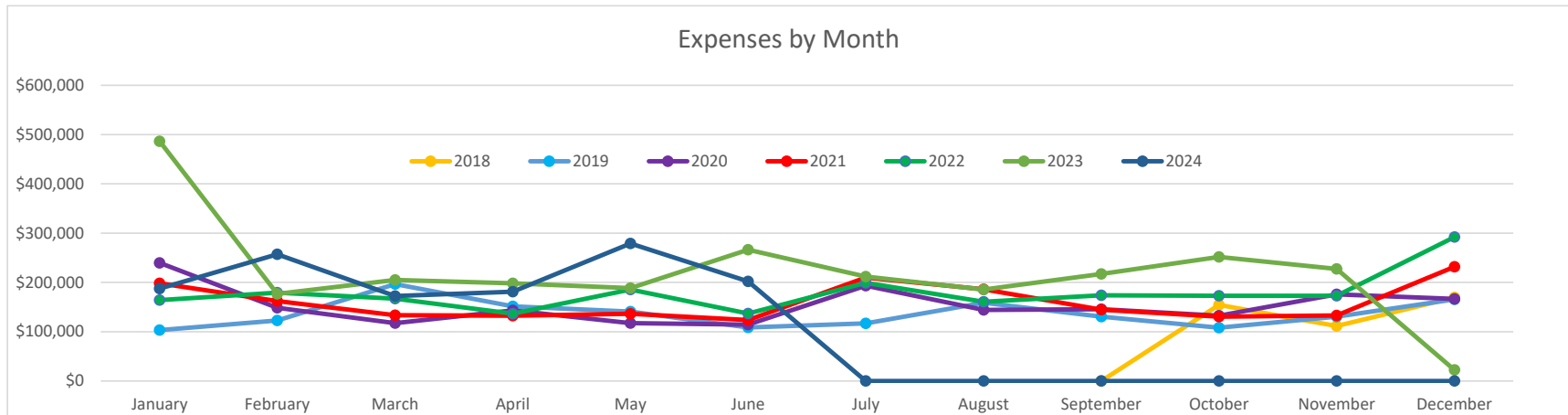


Note: October 2018 revenue includes \$290,000 for the tax system re-write; \$10,000 from each of the counties in the Mid-State Computer Collaborative
 July 2019 revenue includes \$270,000 for the tax system re-write; remaining \$20,000 was received in August 2019
 July 2020 revenue includes \$30,000 for the tax system re-write -- final project receipts
 March 2021 revenue includes \$50,000 for the tax system re-write and \$26,640 for conversion and installation costs from Sibley County
 May 2022 revenue includes \$170,000 contribution from Pope County for purchase into the Counties Providing Technology JPA

Expenses by Month

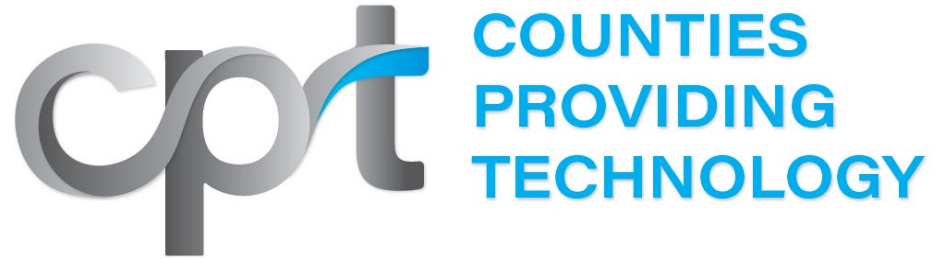


	January	February	March	April	May	June	July	August	September	October	November	December
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$64	\$129,327	\$103,905	\$177,309
2019	\$103,295	\$122,646	\$196,642	\$151,635	\$140,983	\$108,582	\$116,958	\$158,921	\$130,779	\$108,171	\$130,728	\$165,593
2020	\$239,764	\$148,611	\$117,562	\$143,206	\$117,344	\$114,470	\$193,221	\$144,216	\$145,489	\$132,715	\$175,927	\$166,744
2021	\$198,197	\$162,221	\$133,383	\$132,800	\$136,394	\$123,715	\$210,176	\$142,927	\$144,720	\$130,833	\$133,050	\$231,730
2022	\$164,026	\$179,442	\$167,272	\$136,679	\$185,656	\$137,061	\$199,008	\$160,767	\$173,814	\$172,912	\$173,060	\$292,015
2023	\$486,450	\$176,843	\$205,011	\$198,044	\$188,293	\$266,503	\$211,926	\$185,553	\$217,245	\$251,794	\$227,464	\$22,541
2024	\$187,741	\$257,167	\$172,469	\$181,060	\$279,036	\$202,179						



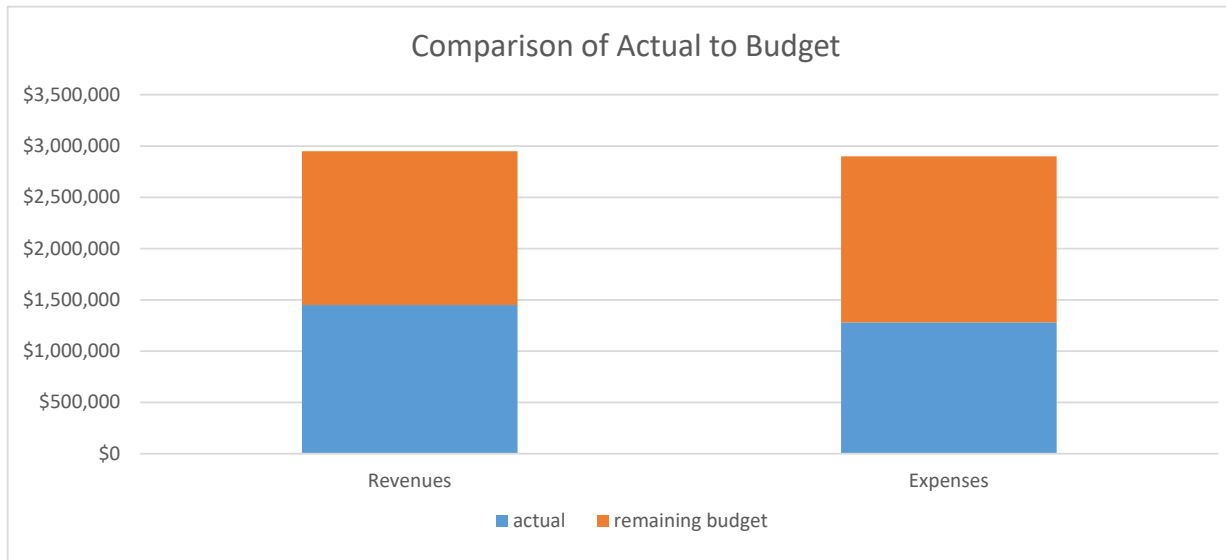
Budget to Actual Comparison

Through June 2024

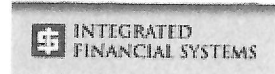


Percent of year completed **50%**

Year-to-date		Percent of budget	Approved 2024 Budget	
Revenues	\$1,450,405	49%	Revenues	\$2,949,500
Expenses	\$1,279,652	44%	Expenses	\$2,897,889
Return of capital	\$0	0%	Return of capital	\$0



**** Counties Providing Technology ****



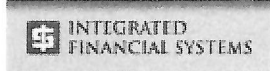
Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

Approved 06/18/2024
Pay Date 06/18/2024

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u> <u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
66	ACOM Solutions	7,922.00	SOFTWARE ANNUAL RENEWAL	66-003-000-0000-6402	0213238-IN	N
	Warrant # 2765	Total...				
		7,922.00				
38	American Solutions for Business	983.04	PENS	66-003-000-0000-6331	INV07447136	N
	Warrant # 2766	Total...				
		983.04				
27	Ascensus	69.41	457 PLAN ADMIN FEE	66-003-000-0000-6261	138652DF_202405	N
	Warrant # 2767	Total...				
		69.41				
209	Bruns/Julie	72.36	MILEAGE - MNCCC CONFERENCE	66-003-000-0000-6338		N
209		76.38	MILEAGE - WILKEN COUNTY	66-003-000-0000-6338	06/03/2024	06/03/2024
	Warrant # 2768	Total...			06/10/2024	06/10/2024
		148.74				
30	Center Point Energy	23.62	SERVICE 05/08-06/10/24	66-003-000-0000-6251	11831812-0	N
30		25.61	SERVICE 05/08-06/10/24	66-003-000-0000-6251	10942506-6	N
	Warrant # 2769	Total...				
		49.23				
33	CPS Technology Solutions	2,180.00	HOSTING FEE - JULY	66-003-000-0000-6261	385128	N
	Warrant # 2770	Total...				
		2,180.00				
31	Driessen Water Inc	107.28	WATER	66-003-000-0000-6401	17708139-05312024	N
	Warrant # 2771	Total...				
		107.28				
37	Hartford/The	224.66	LIFE INSURANCE	66-003-000-0000-6871	210500879534	N
	Warrant # 2772	Total...				
		224.66				
134	Marco Technologies, LLC	47.50	SHRED SERVICE	66-003-000-0000-6261	INV12608775	N
	Warrant # 2773	Total...				
		47.50				
179	MINNESOTA COUNTIES COMPUTER COOP	90.00	MNCCC ANNUAL CONFERENCE	66-003-000-0000-6331	2406024	N
	Warrant # 2774	Total...				
		90.00				
43	Morris Electronics	93.75	LABOR	66-003-000-0000-6261	8177	N
43		93.75	LABOR	66-003-000-0000-6261	8362	N
43		100.00	MAP SERVER - MAY	66-003-000-0000-6261	8408	N

**** **Counties Providing Technology** ****



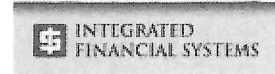
Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

Approved 06/18/2024
Pay Date 06/18/2024

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
43	Morris Electronics	315.00	ND TAX WEB - MAY			66-003-000-0000-6261	8409	N
43		1,508.00	MN TAX WEB - MAY			66-003-000-0000-6261	8410	N
43		93.75	LABOR			66-003-000-0000-6261	8513	N
43		125.00	LABOR			66-003-000-0000-6261	8544	N
Warrant #	2775	Total...	2,329.25					
29	Otter Tail Power Company	65.24	SERVICE 04/30-05/29/24			66-003-000-0000-6251	20076543	N
29		543.00	SERVICE 04/30-05/29/24			66-003-000-0000-6251	4093126	N
Warrant #	2776	Total...	608.24					
102	Pipestone County Auditor	5,167.00	OVERPAYMENT ON INV #1853			66-003-000-0000-5501		N
Warrant #	2777	Total...	5,167.00					
9	Swanson/Craig	600.00	OFFICE CLEANING - JUNE			66-003-000-0000-6271		N
Warrant #	2778	Total...	600.00					
59	US Bank	32.05	SIMPLISAFE			66-003-000-0000-6261		N
59		100.00	TERRACE - WEBSITE MAINT			66-003-000-0000-6261		N
59		450.00	MACO SUMMER CONFERENCE			66-003-000-0000-6331		N
59		513.57	MACO CONFERENCE			66-003-000-0000-6337		N
59		513.57	MACO CONFERENCE			66-003-000-0000-6337		N
59		112.54	BATHROOM TISSUE & HAND SOAI			66-003-000-0000-6401		N
59		21.50	ZOHO ASSIST			66-003-000-0000-6402		N
59		919.35	ATLASSIAN			66-003-000-0000-6402		N
59		17.09	ZOOM			66-003-000-0000-6402		N
59		59.93	PLANT FOR FUNERAL			66-003-000-0000-6815		N
Warrant #	2779	Total...	2,739.60					
137	VSP Insurance Co.	33.34	VISION INSURANCE - JUNE			66-003-000-0000-6871	820634431	N
Warrant #	2780	Total...	33.34					
Warrant Form	WF91	Total...	23,299.29	34 Transactions				
	Final Total...	23,299.29	34 Transactions					

**** **Counties Providing Technology** ****



Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

Approved 06/27/2024
Pay Date 06/27/2024

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
38	American Solutions for Business	2,765.00	PHONE CHARGERS			66-003-000-0000-6331	INV07447135	N
	Warrant # 2781	Total...						
		2,765.00						
117	Baker Tilly US, LLP	350.00	INTERNAL CONTROLS			66-003-000-0000-6261	BT2841088	N
	Warrant # 2782	Total...						
		350.00						
6	Delta Dental of Minnesota	439.36	DENTAL INSURANCE - JULY			66-003-000-0000-6871		N
	Warrant # 2783	Total...						
		439.36						
161	Hollingsworth/Christopher	100.00	EXEC BOARD MTG			66-003-000-0000-6106		N
	Warrant # 2784	Total...					06/24/2024	06/24/2024
		100.00						
155	Lakes Country Service Coop Ins Pool	8,506.02	HEALTH INS - JULY			66-003-000-0000-6871		N
	Warrant # 2785	Total...						
		8,506.02						
78	Staples/Randy	280.00	TIN REMOVAL			66-003-000-0000-6261		N
	Warrant # 2786	Total...						
		280.00						
81	The Hartford	1,290.00	WORKERS COMPENSATION			66-003-000-0000-6190	ACCT 15549976	N
	Warrant # 2787	Total...						
		1,290.00						
	Warrant Form WF91	Total...						
		13,730.38						7 Transactions
	Final Total...	13,730.38						7 Transactions

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

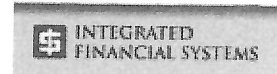
Signed _____
Director

**** **Counties Providing Technology** ****

Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

Approved 07/11/2024
Pay Date 07/11/2024



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
181	Antony/Ronald J.	100.00	EXECUTIVE COMMITTEE MTG	66-003-000-0000-6106		N
	Warrant #	2788	Total...	100.00	06/24/2024	06/24/2024
82	Dingmann/Elizabeth	150.08	MILEAGE TO ND USER MTG	66-003-000-0000-6338		N
	Warrant #	2789	Total...	150.08	07/09/2024	07/09/2024
124	Kopitzke/Bob	100.00	MEETING - WC ROOFING	66-003-000-0000-6106		N
124		100.00	EXECUTIVE COMMITTEE MTG	66-003-000-0000-6106	05/29/2024	05/29/2024
	Warrant #	2790	Total...	200.00	06/24/2024	06/24/2024
188	Kroona/Jay M	1,485.00	TESTING - JUNE	66-003-000-0000-6261		N
	Warrant #	2791	Total...	1,485.00	06/01/2024	06/30/2024
43	Morris Electronics	281.25	LABOR	66-003-000-0000-6261	8714	N
43		250.00	LABOR	66-003-000-0000-6261	06/18/2024 8726	06/18/2024 N
43		375.00	LABOR	66-003-000-0000-6261	06/19/2024 8739	06/19/2024 N
43		343.75	LABOR	66-003-000-0000-6261	06/20/2024 8747	06/20/2024 N
43		125.00	LABOR	66-003-000-0000-6261	06/21/2024 8843	06/21/2024 N
43		125.00	LABOR	66-003-000-0000-6261	07/02/2024 8846	07/02/2024 N
43		100.00	MAP SERVER - JUNE	66-003-000-0000-6261	07/02/2024 8904	07/02/2024 N
43		315.00	ND TAX WEB - JUNE	66-003-000-0000-6261	07/05/2024 8905	07/05/2024 N
43		1,508.00	MN TAX WEB - JUNE	66-003-000-0000-6261	07/05/2024 8906	07/05/2024 N
43		899.98	WILDCARD SSL 2 YEAR RENEWAL	66-003-000-0000-6402	07/05/2024 8784	07/05/2024 N

CPTLORI
07/11/2024

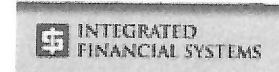
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**** **Counties Providing Technology** ****

Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

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<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	2792	Total...	4,322.98		07/02/2024	07/02/2024
9	Swanson/Craig		600.00	OFFICE CLEANING - JULY	66-003-000-0000-6271		N
	Warrant #	2793	Total...	600.00			
13	Swenson/Erica		150.08	MILEAGE TO ND USER MTG	66-003-000-0000-6338		N
	Warrant #	2794	Total...	150.08		07/09/2024	07/09/2024
16	Vanderweyest/Valerie		7,400.00	CONTRACTED SERVICES - JUNE	66-003-000-0000-6261	JUNE	N
	Warrant #	2795	Total...	7,400.00		06/01/2024	06/30/2024
	Warrant Form	WF91	Total...	14,408.14	18 Transactions		
	Final Total...		14,408.14	18 Transactions			

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

Signed _____
Director



Counties Providing Technology Board of Commissioners Agenda Request

Requested Meeting Date:	July 22, 2024		
Agenda Item:	County Pay Back		
Submitted By:	Budget committee	Department:	
Presenter:		Estimate of Time Needed:	
Issue Summary:			
<p>Budget Committee has discussed payback of initial investment to owner counties. The Budget committee is recommending a payback to 24 owning counties in the amount of \$1,080,000 (\$45,000 per County), funds to be disbursed in fourth quarter 2024.</p>			
Financial Impact:			
Yes or No? Yes			
Was this budgeted for 2024? No			
Recommended Action/Motion:			
<p>The Executive Board recommends to the full board there be a payback to 24 owning counties in the amount of \$1,080,000 (\$45,000 per County), funds to be disbursed in fourth quarter 2024.</p>			

Software Committee Update-07/05/2024

E-TAX Project

- CPT new Tax Website is up and running for Meeker County; Yellow Medicine will be next to go live. We have contacted Renville County, Douglas County, and Pope County to be the next test/live Counties.
- CPT E-Report Generator is currently still being tested in-house. Hoping for County testing in July.
- CPT E-CAMA/LC in programming and in-house testing.
- CPT E-Tax Assessor Option in programming and in-house testing.

Day to Day

- Waiting for New law interpretations from the MN Legislative session.
- Setting the in-person meeting dates for MN Assessor's (August 8th) and MN Auditor/Treasurer's (September 12th).
- Working on programming for ND new Residence Credit enacted at last ND legislative session, Estimated Tax Statements have an August 31st deadline.
- Mike and Gwen did attend the MACATFO Conference at Cragun's Resort, June 24-26.
- Will attend the ND Auditor/Treasurer Conference in Fargo July 9-11; our ND User group meeting will be the morning of July 9th. On July 10th we will have a Vendor booth at the Conference.
- Working on programming a new ND PERS requirement which includes a new PERS code and new individual additional percentages.
- Our intern developer is working on updating the Time Input portion of the CPT Portal, so that it can be used as a cell phone app.
- The Executive Board approved a Planning and Zoning pilot project for Kandiyohi County. A proposal was sent to them and we are waiting for their decision.

Security

- Had a demonstration on the Splunk SIEM and a couple of meetings. We did receive a quote from them after doing a traffic sizing.
- Had inquiries from 3 counties about hosting SIEM software.

- Discussed with Morris Electronics and the SIEM Software needs to be run on a non-production server. We are getting a quotes for PC server hardware.