
**JOINT POWERS BOARD
COUNTIES PROVIDING TECHNOLOGY**

Monday, September 23, 2024

Old No. 1 Southside, Morris

10:00 a.m.

AGENDA

10:00 am Convene

- Pledge
- Roll Call
- Additions to Agenda
- Approve Agenda
- Approve Minutes of 8-26-2024 CPT Executive Board Meeting

10:10 am Financial Reporting – Mike Koehler

- Review of Revenue and Expenditures
- Warrants for Review and Approval
- Monthly Deposit Report
- Budget Committee

10:30 am Executive Director/Committee, Update and Recommendation Items

- Building committee
 - Report on building space utilization

10:40 am Personnel Update/Personnel Committee

- 2025 Benefits – vendor change
- CPT Contribution
- COLA

10:50 am Software Committee Update – Gwen Gillespie

- Tax Rewrite update
- Daily happenings
- IBM Server Purchase
- SPLUNK

11:05 am Other Business –

11:10 am Upcoming Meetings

- Executive Committee October 28, 2024 at 9:00 am at CPT Office and via Zoom
- Executive Committee November 18, 2024 at 9:00 am at CPT Office and via Zoom
- JPB Meeting, November 25, 2024 at 10:0 am; Old No. 1 Southside, Morris

Zoom Attendance

Note: *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

11:15 am Adjourn

Commissioner Virtual Attendance Locations:

Commissioner Metz: Nobles County Courthouse, Board of Commissioners Room, 315
10th St., Worthington, MN

Commissioner Larson: 834 7th St S, Breckenridge, MN

**COUNTIES PROVIDING TECHNOLOGY
EXECUTIVE BOARD
Monday, August 26, 2024
9:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Executive Board was called to order at 9:00 a.m., Monday, August 26, 2024, by Chair Paul Johnson. Members present were: Mahnomen: Commissioner Ahmann (virtual), Pipestone: Commissioner Hollingsworth (virtual), Pope: Commissioner Lindor (virtual), Renville: Commissioner Kramer (virtual), Wilkin: Commissioner Larson (virtual).

Others present: Gwen Gillespie (virtual), Mike Koehler (virtual), Heidi Roiland (virtual), and Erica Swenson (virtual).

Commissioner Ahmann moved to approve the agenda as presented, seconded by Commissioner Larson. A roll call was taken, all members voted aye, motion carried.

Commissioner Larson moved to approve minutes from the July 22, 2024 meeting, seconded by Commissioner Kramer. A roll call was taken, all members voted aye, motion carried.

Mike Koehler presented the Financial Reports and Warrant Registers. Commissioner Lindor moved to approve the July 2024 Financial Reports and the warrant registers from July 18, July 25, August 1, and August 8, 2024, seconded by Commissioner Ahmann. A roll call was taken, all members voted aye, motion carried. The monthly deposit report was presented.

Discussion on independent contractor contract, investments and budget work.

Mike Koehler presented an executive director update.

Committee Chair Lindor along with Erica Swenson presented the personnel committee update from the meeting held August 13, 2024. A COLA of 4% is recommended to the budget committee and full board.

A Software committee update was presented by Gwen Gillespie. The committee met on August 15, 2024. The annual CPT user meeting with the Auditor/Treasurers will be held on September 12, 2024. Discussion on new server quotes and the cyber security service quote with SPLUNK.

Commissioner Kramer moved to accept the bid from SPLUNK conditional upon full board approval at the September 23, 2024 meeting, seconded by Commissioner Larson. A roll call was taken, all members voted aye, motion carried.

Commissioner Antony joined the meeting virtually.

The CPT Building Committee met July 22, 2024 to discuss building renovations. Management has met with one designer and a second has been contacted.

The next meeting of the Executive Committee will be held on Monday, September 16, 2024 at 9:00 a.m. The next meeting of the full Board will be Monday, September 23, 2024 at 10:00 a.m. Meeting adjourned at 10:09 a.m.

Chair – Paul Johnson

Clerk – Mike Koehler

**** Counties Providing Technology ****



REVENUES & EXPENDITURES BUDGET REPORT As of 08/2024

66 FUND

Counties Providing Technology

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>67% % of BDG</u>
3 DEPT Counties Providing Technology					
----- REVENUES -----					
66-003-000-0000-5501	Charges For Services-MN	361,200.00-	1,403,884.00-	2,119,752.00-	66
66-003-000-0000-5502	Hosting Fees - MN	37,410.00-	149,588.00-	246,096.00-	61
66-003-000-0000-5512	Charges For Services - ND	32,615.00-	148,008.00-	205,296.00-	72
66-003-000-0000-5513	Hosting Fees - ND	6,441.00-	31,175.00-	43,356.00-	72
66-003-000-0000-5701	Investment/Interest Earnings	12,187.20-	59,026.53-	50,000.00-	118
66-003-000-0000-5702	Unrealized Gain/Loss Investments	0.00	1,092.53	0.00	0
66-003-000-0000-5802	Misc. Revenue	97,440.00-	145,530.00-	120,000.00-	121
66-003-000-0000-5992	Dental/Disability Insurance	20,393.80-	81,973.40-	165,000.00-	50
----- EXPENDITURES -----					
66-003-000-0000-6101	Regular Salaries	227,852.00	956,279.68	1,525,218.00	63
66-003-000-0000-6102	Part Time Wages	0.00	933.37	0.00	0
66-003-000-0000-6106	Per Diem	3,226.64	14,400.00	28,800.00	50
66-003-000-0000-6110	CPT Contribution	34,200.00	131,575.00	205,200.00	64
66-003-000-0000-6160	Employer PERA	16,658.51	68,884.54	114,391.00	60
66-003-000-0000-6170	Employer FICA	14,276.75	58,865.76	94,564.00	62
66-003-000-0000-6180	Employer Medicare	3,338.87	13,766.79	22,116.00	62
66-003-000-0000-6190	Workman's Comp Insurance	0.00	1,573.00	2,000.00	79
66-003-000-0000-6210	Telephone	2,030.00	12,090.00	26,000.00	47
66-003-000-0000-6215	Postage	0.00	462.29	1,000.00	46
66-003-000-0000-6244	Printing/Publishing & Advertising	256.49	2,369.49	5,000.00	47
66-003-000-0000-6245	Dues, Subscriptions and Books	68.36	416.50	4,000.00	10
66-003-000-0000-6251	Utilities	2,001.15	8,140.94	24,000.00	34
66-003-000-0000-6261	Professional Fees for Services	29,635.58	165,541.94	180,000.00	92
66-003-000-0000-6271	Professional Cleaning	1,200.00	4,880.00	10,600.00	46
66-003-000-0000-6331	Training/Registration	4,457.33	13,083.95	17,000.00	77
66-003-000-0000-6337	Lodging/Meals	3,375.34	9,245.53	8,000.00	116
66-003-000-0000-6338	Mileage	3,181.91	11,724.71	28,000.00	42
66-003-000-0000-6401	Office Supplies	1,049.55	5,322.38	7,000.00	76
66-003-000-0000-6402	Software/Licenses	2,969.87	61,544.60	95,000.00	65
66-003-000-0000-6481	Small Equipment	741.12-	1,416.85	20,000.00	7
66-003-000-0000-6482	Electronic Supplies	246.94	550.83	6,000.00	9
66-003-000-0000-6606	Building Improvements	0.00	90.00	53,000.00	0
66-003-000-0000-6609	Large Equipment - Furniture	996.08	996.08	230,000.00	0
66-003-000-0000-6815	Misc Expense	0.00	200.93	1,000.00	20

**** Counties Providing Technology ****



REVENUES & EXPENDITURES BUDGET REPORT As of 08/2024

66 FUND

Counties Providing Technology

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>67% % of BDG</u>
66-003-000-0000-6817	Refunds of Capital Contribution	8,506.02-	0.00	0.00	0
66-003-000-0000-6871	Insurance	29,177.96	106,248.86	190,000.00	56
3 DEPT	Totals Counties Providing Technology	Revenue 567,687.00-	2,018,092.40-	2,949,500.00-	68
		Expend. 370,952.19	1,650,604.02	2,897,889.00	57
		Net 196,734.81-	367,488.38-	51,611.00-	712
66 FUND	Totals Counties Providing Technology	Revenue 567,687.00-	2,018,092.40-	2,949,500.00-	68
		Expend. 370,952.19	1,650,604.02	2,897,889.00	57
		Net 196,734.81-	367,488.38-	51,611.00-	712
FINAL TOTALS	35 Accounts	Revenue 567,687.00-	2,018,092.40-	2,949,500.00-	68
		Expend. 370,952.19	1,650,604.02	2,897,889.00	57
		Net 196,734.81-	367,488.38-	51,611.00-	712

**** Counties Providing Technology ****



midstate
9/9/24

9:07AM

TREASURER'S CASH TRIAL BALANCE

As of 08/2024

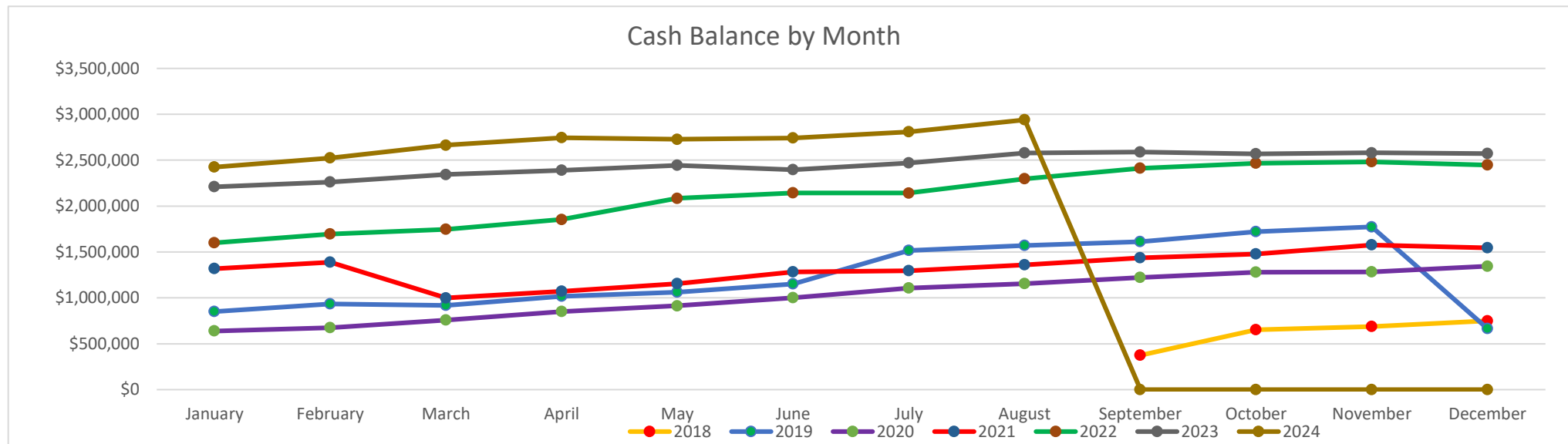
Page 2

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
66 Counties Providing Technology	2,571,749.99			
Receipts		325,974.92	2,024,386.09	
Disbursements		45,895.44-	425,400.04-	
Payroll		148,287.99-	1,230,305.14-	
Journal Entries		0.00	1,092.53-	
Fund Total		131,791.49	367,588.38	2,939,338.37
All Funds	2,571,749.99			
Receipts		325,974.92	2,024,386.09	
Disbursements		45,895.44-	425,400.04-	
Payroll		148,287.99-	1,230,305.14-	
Journal Entries		0.00	1,092.53-	
Total		131,791.49	367,588.38	2,939,338.37

Cash Balance by Month

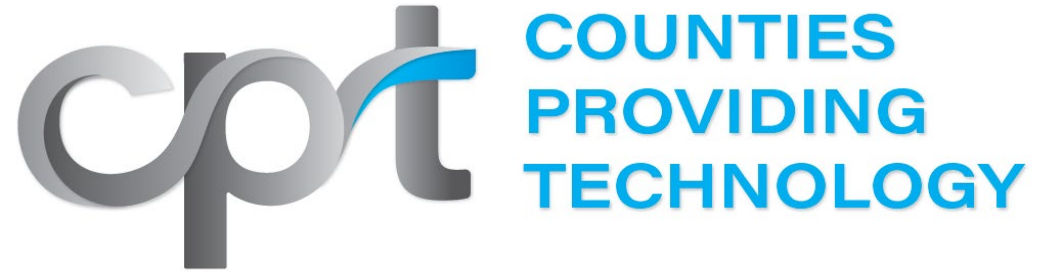


	January	February	March	April	May	June	July	August	September	October	November	December
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,025,000	\$374,057	\$677,739	\$718,504	\$774,027
2019	\$851,184	\$934,474	\$918,351	\$1,016,080	\$1,062,916	\$1,151,725	\$1,515,305	\$1,569,522	\$1,613,211	\$1,720,464	\$1,773,396	\$663,830
2020	\$638,056	\$675,823	\$756,804	\$849,950	\$912,844	\$1,000,367	\$1,107,435	\$1,154,585	\$1,220,272	\$1,280,377	\$1,283,826	\$1,344,687
2021	\$1,318,549	\$1,387,126	\$998,896	\$1,071,476	\$1,155,464	\$1,281,522	\$1,295,276	\$1,359,485	\$1,437,156	\$1,477,794	\$1,575,415	\$1,545,377
2022	\$1,599,495	\$1,694,391	\$1,747,236	\$1,853,557	\$2,083,791	\$2,142,709	\$2,141,455	\$2,297,151	\$2,412,030	\$2,467,037	\$2,481,305	\$2,447,034
2023	\$2,209,404	\$2,262,540	\$2,343,182	\$2,388,733	\$2,444,289	\$2,395,367	\$2,469,834	\$2,578,157	\$2,588,856	\$2,568,565	\$2,579,790	\$2,571,150
2024	\$2,425,310	\$2,524,887	\$2,663,053	\$2,745,738	\$2,726,770	\$2,742,604	\$2,807,547	\$2,939,338				

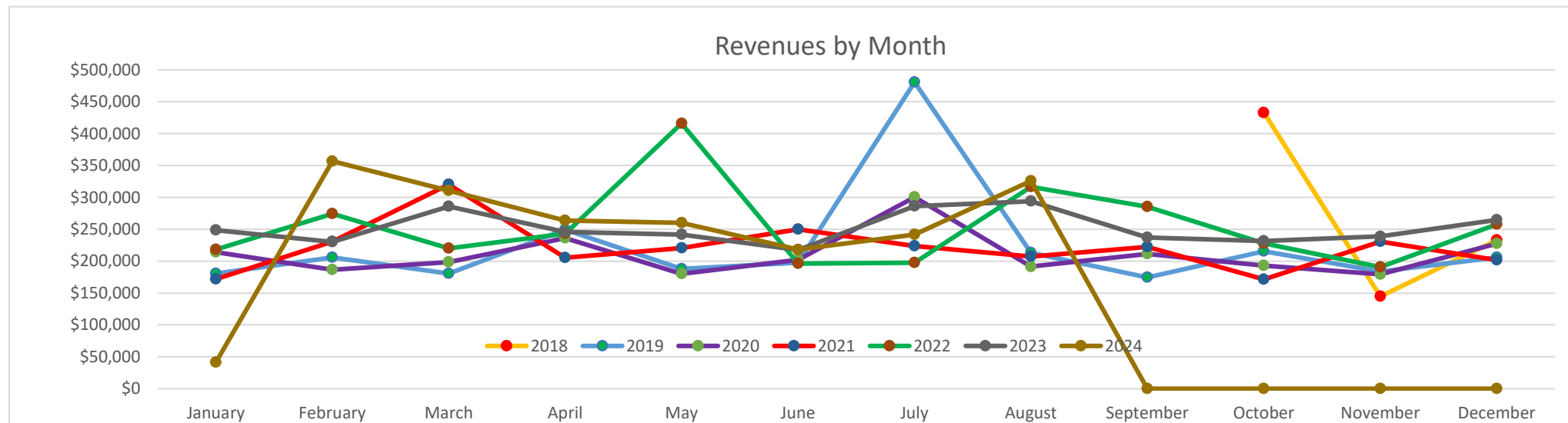


Capital contributions were received in August 2018 for \$4,025,000 from the 23 counties in CPT; \$175,000 from each county.
 Cost to purchase CPUi in September 2018 (including purchase, non-compete, equipment purchase and prepaid expenses) was \$3,650,879.
 Return of capital contributions were paid in December 2019 totaling \$1,150,000 to the 23 owning counties (\$50,000 to each county) and were paid in March 2021 totaling \$575,000 (\$25,000 to each county).
 Capital contribution received in May 2022 for \$170,000 from Pope County for membership into the JPA.

Revenues by Month



	January	February	March	April	May	June	July	August	September	October	November	December
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$433,009	\$144,670	\$232,832
2019	\$180,452	\$205,936	\$180,519	\$249,364	\$187,819	\$197,391	\$480,538	\$213,138	\$174,468	\$215,424	\$183,660	\$206,027
2020	\$213,990	\$186,378	\$198,543	\$236,352	\$180,238	\$201,993	\$300,289	\$191,366	\$211,176	\$192,820	\$179,376	\$227,605
2021	\$172,059	\$230,798	\$320,153	\$205,380	\$220,382	\$249,773	\$223,930	\$207,136	\$222,391	\$171,471	\$230,671	\$201,692
2022	\$218,144	\$274,338	\$220,117	\$243,000	\$415,890	\$195,980	\$197,754	\$316,463	\$285,332	\$227,919	\$190,688	\$257,744
2023	\$248,401	\$229,978	\$285,653	\$245,596	\$241,849	\$217,582	\$286,393	\$293,875	\$237,134	\$231,503	\$238,688	\$264,502
2024	\$41,301	\$356,744	\$310,634	\$263,745	\$259,968	\$218,013	\$241,746	\$325,941				

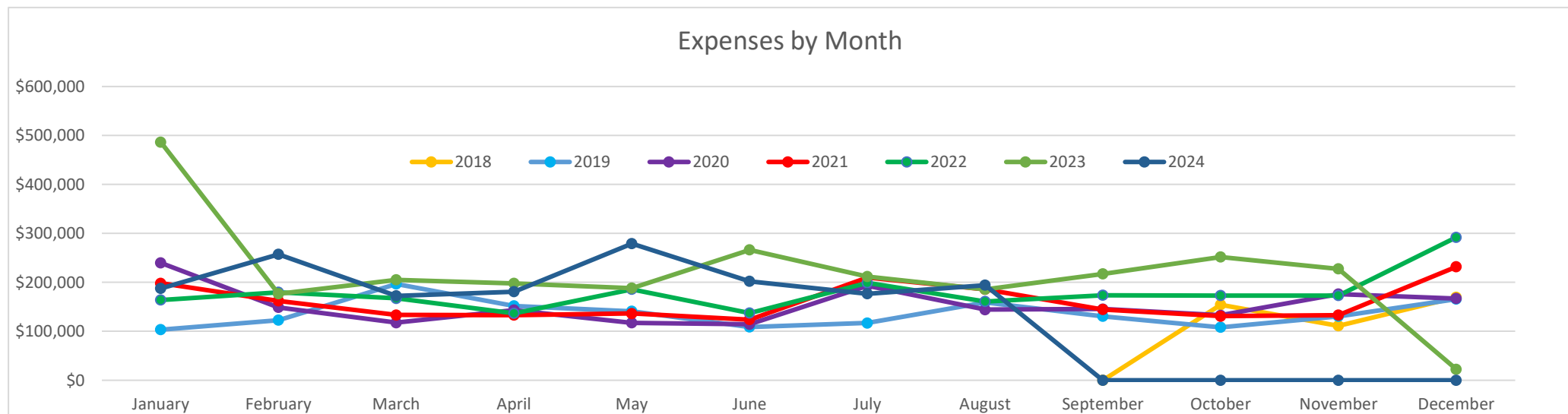


Note: October 2018 revenue includes \$290,000 for the tax system re-write; \$10,000 from each of the counties in the Mid-State Computer Collaborative
 July 2019 revenue includes \$270,000 for the tax system re-write; remaining \$20,000 was received in August 2019
 July 2020 revenue includes \$30,000 for the tax system re-write - - final project receipts
 March 2021 revenue includes \$50,000 for the tax system re-write and \$26,640 for conversion and installation costs from Sibley County
 May 2022 revenue includes \$170,000 contribution from Pope County for purchase into the Counties Providing Technology JPA

Expenses by Month

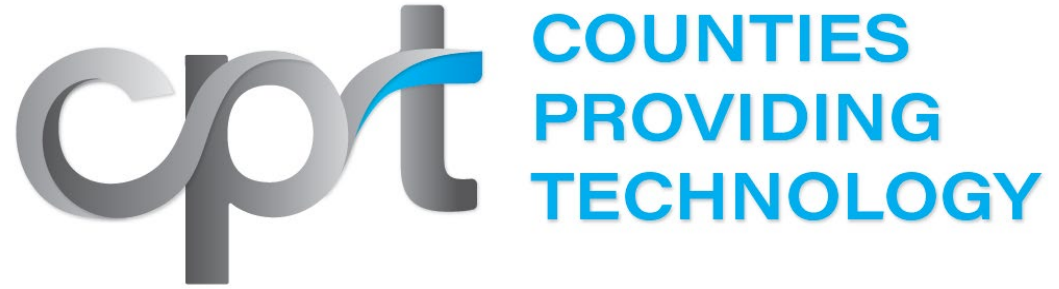


	January	February	March	April	May	June	July	August	September	October	November	December
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$64	\$129,327	\$103,905	\$177,309
2019	\$103,295	\$122,646	\$196,642	\$151,635	\$140,983	\$108,582	\$116,958	\$158,921	\$130,779	\$108,171	\$130,728	\$165,593
2020	\$239,764	\$148,611	\$117,562	\$143,206	\$117,344	\$114,470	\$193,221	\$144,216	\$145,489	\$132,715	\$175,927	\$166,744
2021	\$198,197	\$162,221	\$133,383	\$132,800	\$136,394	\$123,715	\$210,176	\$142,927	\$144,720	\$130,833	\$133,050	\$231,730
2022	\$164,026	\$179,442	\$167,272	\$136,679	\$185,656	\$137,061	\$199,008	\$160,767	\$173,814	\$172,912	\$173,060	\$292,015
2023	\$486,450	\$176,843	\$205,011	\$198,044	\$188,293	\$266,503	\$211,926	\$185,553	\$217,245	\$251,794	\$227,464	\$22,541
2024	\$187,741	\$257,167	\$172,469	\$181,060	\$279,036	\$202,179	\$176,803	\$194,149				



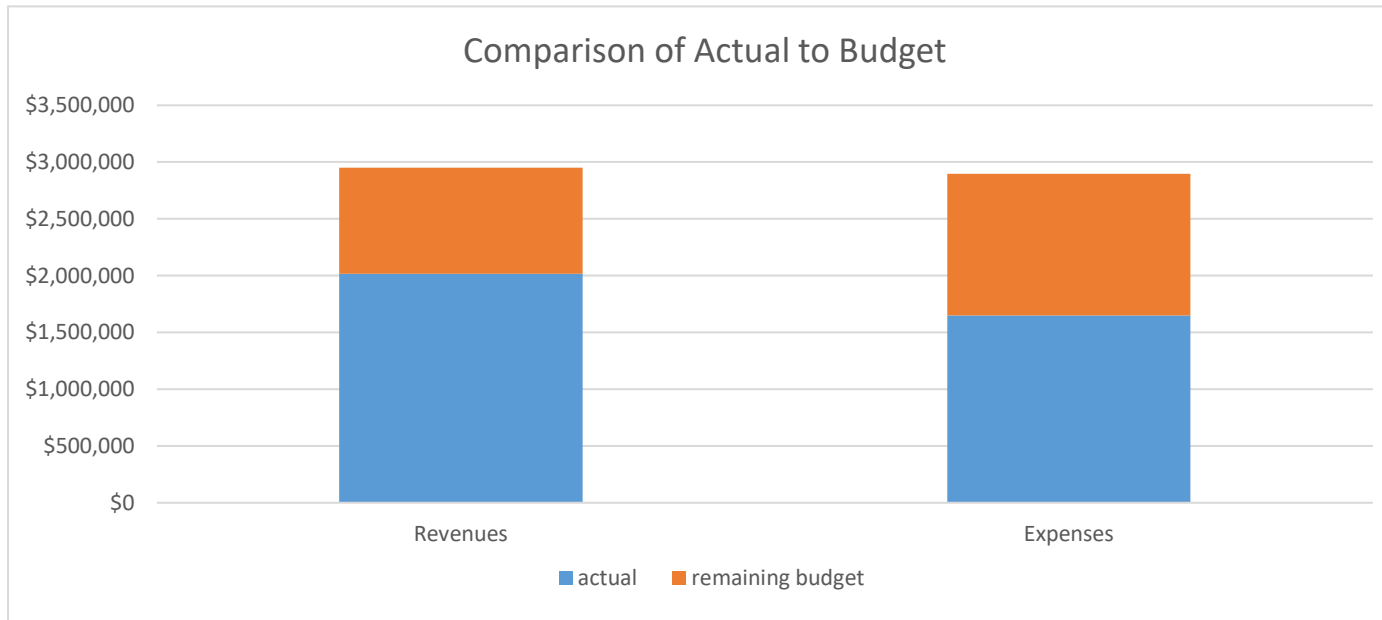
Budget to Actual Comparison

Through July 2024

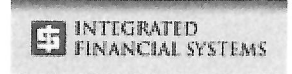


Percent of year completed **67%**

Year-to-date		Percent of budget	Approved 2024 Budget	
Revenues	\$2,018,092	68%	Revenues	\$2,949,500
Expenses	\$1,650,604	57%	Expenses	\$2,897,889
Return of capital	\$0	0%	Return of capital	\$0



**** Counties Providing Technology ****



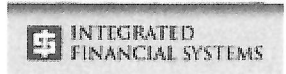
Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

Approved 08/22/2024
Pay Date 08/22/2024

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
38	American Solutions for Business	1,975.00	PROMOTIONAL ITEMS			66-003-000-0000-6331	INV07449102	N
	Warrant # 2845	Total...						
		1,975.00						
30	Center Point Energy	23.62	SERVICE 07/09-08/08/24			66-003-000-0000-6251	11831812-0	N
30		24.67	SERVICE 07/09-08/08/24			66-003-000-0000-6251	10942506-6	N
	Warrant # 2846	Total...						
		48.29						
204	Cigna Health & Life Insurance Co	96.45	ACCIDENT INS - SEPTEMBER			66-003-000-0000-6871	AI961469	N
204		89.20	CRITICAL ILLNESS INS - SEPT			66-003-000-0000-6871	CI961398	N
204		112.78	HOSPITAL INS - SEPTEMBER			66-003-000-0000-6871	HC960734	N
	Warrant # 2847	Total...						
		298.43						
201	Culligan Ultrapure, Inc.	88.88	WATER			66-003-000-0000-6401	17708139-07312024	N
	Warrant # 2848	Total...						
		88.88						
155	Lakes Country Service Coop Ins Pool	8,506.02	HEALTH INS - SEPTEMBER			66-003-000-0000-6871		N
	Warrant # 2849	Total...						
		8,506.02						
54	Lincoln Financial Group	394.85	LIFE INSURANCE - SEPTEMBER			66-003-000-0000-6871	10247942	N
54		302.40	STD INSURANCE - SEPTEMBER			66-003-000-0000-6871	10258571	N
	Warrant # 2850	Total...						
		697.25						
134	Marco Technologies, LLC	47.50	SHRED SERVICE			66-003-000-0000-6261	INV12801560	N
	Warrant # 2851	Total...						
		47.50						
43	Morris Electronics	250.00	LABOR			66-003-000-0000-6261	9018	N
43		100.00	MAP SERVER - JULY			66-003-000-0000-6261	9270	N
43		315.00	ND TAX WEB - JULY			66-003-000-0000-6261	9271	N
43		1,508.00	MN TAX WEB - JULY			66-003-000-0000-6261	9272	N
43		93.75	LABOR			66-003-000-0000-6261	9318	N
43		250.00	LABOR			66-003-000-0000-6261	9445	N
43		179.99	UCC SSL RENEWAL - 2 YRS			66-003-000-0000-6402	8913	N
43		31.60	PHONEFACTOR LICENSE			66-003-000-0000-6402	8947	N
43		15.80	PHONEFACTOR LICENSE			66-003-000-0000-6402	8949	N
43		23.70	PHONEFACTOR LICENSE			66-003-000-0000-6402	9403	N

**** **Counties Providing Technology** ****



Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

Approved 08/22/2024
Pay Date 08/22/2024

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
43	Morris Electronics	7.99	ETHERNET CABLE			66-003-000-0000-6482	9402	N
Warrant #	2852	Total...						
		2,775.83						
28	Old No 1 Bar & Grill	1,327.33	MEETING SET UP & LUNCH			66-003-000-0000-6337	306	N
Warrant #	2853	Total...						
		1,327.33						
29	Otter Tail Power Company	801.22	SERVICE 06/28-07/29/24			66-003-000-0000-6251	4093126	N
29		136.59	SERVICE 06/28-07/29/24			66-003-000-0000-6251	20076543	N
Warrant #	2854	Total...						
		937.81						
19	Peterson/Jeffrey	213.74	GENERATOR BATTERY - NAPA			66-003-000-0000-6482		N
19		8.22	BATTERY CABLE - NAPA			66-003-000-0000-6482		N
19		16.99	GENERATOR PADLOCK - ACE			66-003-000-0000-6482		N
Warrant #	2855	Total...						
		238.95						
55	Sun Life Financial	32.00	DISABILITY INS - SEPTEMBER			66-003-000-0000-6871	935910	N
Warrant #	2856	Total...						
		32.00						
9	Swanson/Craig	600.00	OFFICE CLEANING - AUGUST			66-003-000-0000-6271		N
Warrant #	2857	Total...						
		600.00						
59	US Bank	45.56	ENGBRETSONS - GARBAGE			66-003-000-0000-6251		N
59		32.05	SIMPLISAFE			66-003-000-0000-6261		N
59		100.00	TERRACE - WEBSITE MAINT			66-003-000-0000-6261		N
59		53.21	GIFT CARD - PROMOTIONAL			66-003-000-0000-6331		N
59		50.00	GIFT CARD - PROMOTIONAL			66-003-000-0000-6331		N
59		1,110.00	MN ASSOC OF ASSESSORS			66-003-000-0000-6331		N
59		13.63	MEETING CANDY			66-003-000-0000-6331		N
59		3.48	REFUND			66-003-000-0000-6337		N
59		527.07	MEALS - ND			66-003-000-0000-6337		N
59		254.47	HOTEL - MIKE			66-003-000-0000-6337		N
59		254.47	HOTEL - GWEN			66-003-000-0000-6337		N
59		86.96	MEALS - FARIBAULT COUNTY			66-003-000-0000-6337		N
59		111.48	HOTEL - FARIBAULT COUNTY			66-003-000-0000-6337		N

**** **Counties Providing Technology** ****



Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

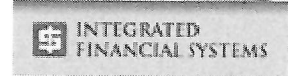
Approved 08/22/2024
Pay Date 08/22/2024

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u> <u>From Date</u>	<u>PO # Tx</u> <u>To Date</u>
59	US Bank	111.48	HOTEL - FARIBAULT COUNTY			66-003-000-0000-6337		N
59		111.48	HOTEL - FARIBAULT COUNTY			66-003-000-0000-6337		N
59		111.48	HOTEL - FARIBAULT COUNTY			66-003-000-0000-6337		N
59		70.76	MEALS - FARIBAULT COUNTY			66-003-000-0000-6337		N
59		243.74	TONER			66-003-000-0000-6401		N
59		94.38	TONER			66-003-000-0000-6401		N
59		122.99	TONER			66-003-000-0000-6401		N
59		21.50	ZOHO ASSIST			66-003-000-0000-6402		N
59		919.35	ATLASSIAN			66-003-000-0000-6402		N
59		17.09	ZOOM			66-003-000-0000-6402		N
	Warrant # 2858	Total...	4,459.67					
137	VSP Insurance Co.	33.34	VISION INSURANCE - AUGUST			66-003-000-0000-6871	821039900	N
	Warrant # 2859	Total...	33.34					
	Warrant Form WF91	Total...	22,066.30	54 Transactions				
	Final Total...	22,066.30	54 Transactions					

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

Signed _____
Director

**** Counties Providing Technology ****



Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

Approved 09/13/2024
Pay Date 09/13/2024

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
211	Asmus/Shannon	146.00	POSTAGE			66-003-000-0000-6401		N
	Warrant # 2860	Total...	146.00					
209	Bruns/Julie	37.52	GRANT COUNTY - COSTRITE			66-003-000-0000-6338		N
	Warrant # 2861	Total...	37.52				08/27/2024	08/27/2024
33	CPS Technology Solutions	2,180.00	HOSTING FEE - SEPTEMBER			66-003-000-0000-6261	385353	N
	Warrant # 2862	Total...	2,180.00					
201	Culligan Ultrapure, Inc.	111.28	WATER			66-003-000-0000-6401	17708139-08312024	N
	Warrant # 2863	Total...	111.28					
161	Hollingsworth/Christopher	100.00	PERSONNEL MEETING			66-003-000-0000-6106		N
161		100.00	EXECUTIVE BOARD MTG			66-003-000-0000-6106	08/13/2024	08/13/2024
	Warrant # 2864	Total...	200.00				08/26/2024	08/26/2024
188	Kroona/Jay M	1,920.00	TESTING - AUGUST			66-003-000-0000-6261		N
	Warrant # 2865	Total...	1,920.00					
212	MN Association of Assessment Personnel	25.00	MAAP MEMBERSHIP FEE			66-003-000-0000-6245		N
	Warrant # 2866	Total...	25.00					
29	Otter Tail Power Company	98.72	SERVICE 07/30-08/28/24			66-003-000-0000-6251	20076543	N
29		703.61	SERVICE 07/30-08/28/24			66-003-000-0000-6251	4093126	N
	Warrant # 2867	Total...	802.33					
101	Ratwik, Roszak & Maloney, P.A.	176.00	COPYRIGHT ISSUE			66-003-000-0000-6261	77074	N
	Warrant # 2868	Total...	176.00					
9	Swanson/Craig	600.00	OFFICE CLEANING - SEPTEMBER			66-003-000-0000-6271		N
	Warrant # 2869	Total...	600.00					
16	Vanderweyst/Valerie	6,800.00	CONTRACTED SERVICES - AUGU:			66-003-000-0000-6261		N
	Warrant # 2870	Total...	6,800.00					

10:26AM

**** **Counties Providing Technology** ****



Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

Approved 09/13/2024
Pay Date 09/13/2024

Warrant Form	WF91	Total...	12,998.13	13 Transactions
		Final Total...	12,998.13	13 Transactions

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

Signed 

Director

	A	B	C	D	E	F	G	H	I	J	K
1	COUNTIES PROVIDING TECHNOLOGY										
2	TREASURER'S MONTHLY REPORT OF DEPOSITS ON THE LAST DAY OF AUGUST 2024										
3											
4											
5			FDIC	Maturity	Interest	Step-		Interest			
6	Type	Depository	Number	Date	Rate	Up?	Last Balance	Earned	Deposited	Withdrawn	Balance
7											
8	CK	Bremer Bank, Morris					561,049.47		536,994.44	770,895.44	327,148.47
9											
10		Bremer Payroll Account opened 12/31/2015					17,275.17		150,000.00	148,287.99	18,987.18
11											
12		Flex Account					2,000.00				2,000.00
13											
14		Bremer Money Market Savings					927,222.24	1,980.48	650,000.00	75,000.00	1,504,202.72
15											
16											
17											
18		Edward Jones									
19		Interest on Credit Balance					-				-
20	CD	Bank of China New York City [06428FR90]	33653	8/29/24	5.400%	N	213,000.00	8,634.38	8,634.38	221,634.38	-
21	CD	Charles Schwab [15987UCG1]	57450	12/4/24	5.350%	N	242,000.00				242,000.00
22	CD	Bank of America Charlotte NC [06051XCD2]	3510	1/13/25	5.100%	N	236,000.00				236,000.00
23	CD	Key Bank National [49306SL61]	17534	5/17/25	5.050%	N	200,000.00				200,000.00
24	CD	First Natl Bk of Omaha NE [332135LNO]	5452	6/6/25	5.300%	N	209,000.00				209,000.00
25	CD	Oakwood Bk Dallas TX [674054AB7]	10334	6/20/2025	5.350%	N	200,000.00				200,000.00
26		TOTAL DEPOSITS (Broker Balances)					2,807,546.88	10,614.86	1,345,628.82	1,215,817.81	2,939,338.37
27											
28	Non-Restricted Accounts								Per state auditors:		
29		Cash Accounts					1,852,338.37				0.00
30		Edward Jones					1,087,000.00				
31											
32											
33											
34											
35											
36											
37									Total Balance		2,939,338.37
38									For Month-End		
39							2,939,338.37				

2025 Proposed Benefits

Health – already independent and 10% increase for 2025

Dental – already independent and rates set until August 2025

HSA & Flex Plans – already independent but Further was purchased by Health Equity

457 Roth or Deferred Comp – already independent

Vision – go independent and offer only one plan. The plan we would keep is ‘*Vision – With Exam*’ as that is what people are enrolled in now.

Life and STD – we will be able to go independent in 2025 for these plans with the same rates and benefits as current plans

LTD – go independent and move to the 60% model instead of the \$100 incremental current plan

Hospital, Accident and Critical Illness – go independent and switch to MetLife with same rate and slightly nicer benefit than Cigna

AD & D – ask Stevens County, if we could remain under their plan for this benefit. If they decline, we would no longer be able to offer this benefit.

Insurance Plan	Plan Rate	CPT Contribution	Out of Pocket
Basic Life - \$15,000	\$ 1.96	\$ -	
CPT Cafeteria Contribution	\$ -	\$ 950.00	
Health Ins EE+Fam - \$3500 HSA	\$ 1,647.28	\$ -	
Health Savings Acct	\$ 691.66	\$ -	
	\$ 2,340.90	\$ 950.00	\$ 1,390.90
Basic Life - \$15,000	\$ 1.96	\$ -	
CPT Cafeteria Contribution	\$ -	\$ 950.00	
Dental	\$ 34.16	\$ -	
Health Ins EE - \$6000 HSA	\$ 598.74	\$ -	
Health Savings Acct	\$ 315.08	\$ -	
	\$ 949.94	\$ 950.00	\$ (0.06)
Accidental Death	\$ 4.00	\$ -	
Accidental Death/Spouse	\$ 2.00	\$ -	
Additional Life	\$ 5.00	\$ -	
Additional Life Spouse	\$ 2.26	\$ -	
Basic Life - \$15,000	\$ 1.96	\$ -	
Child Life	\$ 1.50	\$ -	
CPT Cafeteria Contribution	\$ -	\$ 950.00	
Dental Family	\$ 134.28	\$ -	
Health Ins EE+Fam - \$3500 HSA	\$ 1,647.28	\$ -	
Health Savings Acct	\$ 350.00	\$ -	
Long Term Disability	\$ 5.22	\$ -	
STD Additional	\$ 18.00	\$ -	
	\$ 2,171.50	\$ 950.00	\$ 1,221.50
Basic Life - \$15,000	\$ 1.96	\$ -	
CPT Cafeteria Contribution	\$ -	\$ 950.00	
Health Ins EE - \$500	\$ 865.44	\$ -	
457 Edward Jones Roth	\$ 300.00	\$ -	
	\$ 1,167.40	\$ 950.00	\$ 217.40



Counties Providing Technology Board of Commissioners Agenda Request

Requested Meeting Date:	September 23, 2024		
Agenda Item:	2025 Benefits		
Submitted By:	Erica Swenson	Department:	HR Director
Presenter:		Estimate of Time Needed:	
Issue Summary:			
<p>Stevens County requested the termination of fiscal hosting as of June 1, 2024. As a part of that, CPT is working on moving insurance benefits from Stevens County’s group plans to our own group plans. Proposed changes for 2025 Vision will be independent with the current carrier; Life and Short term disability will be independent with the current carrier; Long term disability will be independent moving to a 60% model with the current carrier; Hospital, Accident and Critical Illness will be independent with a carrier change to MetLife; AD&D requesting to stay on with Stevens County, if not this benefit will be dropped from CPT’s offerings.</p>			
Financial Impact:			
<p>Yes or No? No Was this budgeted for 2025?</p>			
Recommended Action/Motion:			
Recommend a motion to approve CPT employee benefits as presented.			