

**COUNTIES PROVIDING TECHNOLOGY
JOINT POWERS BOARD
Monday, September 23, 2024; 10:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Joint Powers Board (JPB) was called to order at 10:00 a.m., Monday, September 23, 2024, by Chair Johnson. In attendance from member counties were:

Big Stone: Commissioner Klages
Cottonwood: Commissioner Holmen
Douglas: Commissioner Meyer
Grant: Commissioner Troy Johnson
Kandiyohi: absent
Lincoln: Commissioner Drietz
Lyon: Commissioner Andries
Mahnomon: Commissioner Ahmann
Marshall: Commissioner Miller
Meeker: Commissioner Paul Johnson
Nobles: Commissioner Demuth (virtual attendance-voting)
Norman: Commissioner Lee
Pipestone: Commissioner Hollingsworth
Pope: Commissioner Lindor
Redwood: absent
Renville: Commissioner Kramer
Steele: absent
Stevens: Commissioner Kopitzke
Swift: Commissioner Pederson
Todd: Commissioner Neumann
Traverse: Commissioner Olson
Wadena: Commissioner Weyer
Wilkin: Commissioner Larson
Yellow Medicine: Commissioner Antony

Others present: Mike Koehler, Erica Swenson, Gwen Gillespie, Ethan Hamer, and Heidi Roiland.

Commissioner Kopitzke moved to approve the agenda, seconded by Commissioner Weyer. A roll call was taken, all members voted aye, motion carried.

Commissioner Meyer moved to approve minutes of the August 26, 2024 Executive Board meeting, seconded by Commissioner Larson. A roll call was taken, all members voted aye, motion carried.

Mike Koehler presented the August 2024 financials and warrant registers for review. Commissioner Holmen moved to approve the August financials and warrant registers for August 22, 2024 and September 13, 2024, as presented, seconded by Commissioner Drietz. A roll call was taken, all members voted aye, motion carried.

Commissioner Imdieke joined the meeting at 10:15 a.m.

The Budget Committee, comprised of Commissioners Holmen, Kramer and Meyer met today, September 23, 2024 and will have a budget recommendation ready for full board approval at the November meeting of the Board of Commissioners. Chair Johnson expressed a thank you for the committee's work.

Commissioner Kopitzke gave an update from the building committee.

Mike Koehler gave an update on fiscal hosting duties and the additional counties being hosted by CPT.

Commissioner Lindor and Erica Swenson presented the Personnel Committee update from the meeting on September 10, 2024. The committee is recommending a vendor change in ancillary benefits, a \$100 per month increase in the CPT Contribution and a 4% COLA increase.

Commissioner Ahmann moved to approve the changes in employee benefits as presented, seconded by Commissioner Miller. A roll call was taken, all members voted aye, motion carried.

Commissioner Lindor moved to increase the CPT Employee Contribution from \$950 to \$1050, seconded by Commissioner Antony. A roll call was taken, all members voted aye, motion carried.

Commissioner Hollingsworth moved to approve the proposed 4% COLA increase for CPT employees, seconded by Commissioner Drietz. Discussion followed.

Commissioner Kramer moved to amend the original motion to read a 3% COLA increase for the CPT employees, seconded by Commissioner Kopitzke. Discussion followed.

Commissioner Imdieke moved to amend the amended motion to read a 3.5% COLA increase for the CPT employees. Motion failed due to lack of a second.

Commissioner Holmen motioned to call the question ending debate. A roll call was taken, all members voted aye, motion carried.

A roll call vote was taken on the amended motion by Commissioner Kramer. Commissioners Klages, Meyer, Imdieke, Miller, P. Johnson, Kramer, Kopitzke, Neumann, Weyer voting aye, Commissioners Holmen, T. Johnson, Drietz, Andries, Ahmann, Metz, Lee, Hollingsworth, Lindor, Pederson, Olson, Larson, Antony voting nay; amendment to the motion fails.

A roll call vote was taken on the original motion by Commissioner Hollingsworth. Commissioners Holmen, T. Johnson, Drietz, Andries, Ahmann, Metz, Lee, Hollingsworth, Lindor, Pederson, Olson, Larson, Antony voting aye, Commissioners Klages, Meyer, Imdieke, Miller, P. Johnson, Kramer, Kopitzke, Neumann, Weyer voting nay, motion carried.

Gwen Gillespie presented the Software Committee update.

Mike Koehler updated the Board on server quotes. Commissioner Kopitzke moved to approve the quote from CPS for the purchase of a Power 10 system to replace the current Power 8 system, seconded by Commissioner Drietz. A roll call was taken, all members voted aye, motion carried.

Ethan Hamer, CPT Developer, gave a brief overview of Splunk software. Commissioner Kramer moved to enter into a three year contract with Carahsoft for Splunk Enterprise, seconded by Commissioner Klages. A roll call was taken, all members voted aye, motion carried.

The next meeting of the full JPB is scheduled for November 25, 2024 at 10 a.m. at the Old #1 Southside.

Hearing no further business, Chair Paul Johnson called for adjournment at 11:15 a.m.

Respectfully submitted,

Chair – Paul Johnson

Clerk – Mike Koehler